

# **Project Manager**

## **Job Description**

TS Manufacturing, a local family-owned manufacturer of Automated Machinery for the Sawmill & Material Handling sector, based in the scenic City of Kawartha Lakes. As an industry leading manufacturer, TS Manufacturing has continually improved its facilities and infrastructure leading to the completion of a multimillion-dollar facility and equipment expansion culminating in the expansion of its 70,000 square foot manufacturing facility. With modern technology, and a strong global customer base we require people who are willing to take advantage of the opportunities to improve our processes and customer experiences throughout the organization including Project Manager. In this role, you will get the opportunity to work with customers on almost every continent worldwide; as well as occasionally interfacing with engineering staff at one of our 3 other facilities worldwide – including New Zealand, and North Carolina. Currently Celebrating 50 years in business with an experienced multi-generational team; TS Manufacturing offers a rural based lifestyle, while working in a global reaching, pandemic essential business; offering competitive pay and benefits.

The successful candidate will possess strong Project Management skills and will work at our design office in Lindsay, Ontario. Working knowledge and experience regarding the Sawmill Industry would be an asset but is not required. TS Manufacturing is seeking a Project Manager to lead team members to successful completion of their tasks within allocated timelines, budgets, and scopes of manufacturing projects.

## Responsibilities:

- Completing detailed project schedules and budget allocations, while monitoring and reporting on a project's overall status utilizing both MS Projects and Microsoft Excel.
- Identify, secure and manage sub-contractors to assist in the completion of the project as necessary.
- Assess on-site progress of all sub-contractors, review invoices and approve for payment.
- Organize installation dates with the client and TS managers.
- Manage all communications with the client.
- Review and initiate progress invoicing with Accounts Receivable.
- Allocate work to team members while reviewing project completion in relation to timelines.

### Qualifications

- Bachelor's Degree in Engineering or equivalent would be an asset.
- Minimum of 5 years' experience managing large projects from beginning to end
- Working experience in one or more of the following specialty areas:
  - Experience in Manufacturing Engineering as it relates to fabrication/assembly of automated equipment
  - Bulk material handling equipment and processes design
  - Sawmill/lumber breakdown/handling design
  - o Project management on integrated mechanical systems and startups
- Experience in Autodesk AutoCAD 2010 or later, and Microsoft Office
- Excellent verbal and written communication skills
- Occasional travel may be required. Must have valid Passport.
- Ability to work extra hours to ensure a successful project as required
- Experience with Autodesk AutoCAD 2D and Inventor an asset
- A driven, self-motivated, and problem solving individual

Interested applicants can submit their resume, in absolute confidence, to <a href="mailto:Careers@tsman.com">Careers@tsman.com</a>.

#### **Company Description**

TS Manufacturing is a private family owned and operated company in Lindsay, Ontario. For over 40 years, TS has been a worldwide industry leader in rugged, automated machinery in various industries, but most notably sawmill, pulp & paper, biomass, and bulk material handling industries. We design and manufacture in house, and provide anything from a small single machine center up to multi-million dollar turn-key installations. Our product line is rather vast, and includes all sorts of multi-axis automated machines, including, troughed idler conveyors, Lumber Board Edger's, Headrig Saws, Stacking Lines, Lumber Trimming Lines, Sorting Systems, and the list goes on. Applicants are encouraged to view the website, <a href="https://www.youtube.com/user/tsmanufacturing">www.tsman.com</a> as well as our YouTube channel <a href="https://www.youtube.com/user/tsmanufacturing">https://www.youtube.com/user/tsmanufacturing</a>.

#### What we Offer

Working with TS Manufacturing is a unique chance to take part in a growing company with projects all over the world. Our family oriented company ensures that you are not just a number, but a part of that family, where you are a part of an industry leading team of people all after a common goal. To be the best.

#### All TS Employees are offered:

- An opportunity to be part of a fast-paced, energized and rewarding team environment
- Competitive hourly wage and benefit package with X1.5 OT after 40 hours/week.
- Company sponsored parties and social gatherings
- Ability to live and work in the Heart of the Kawarthas

#### Locale

TS Manufacturing is <u>located right in the centre of the Kawarthas</u>. Just over 60 minutes to the GTA, and in close proximity to Hwy 115 and 401, Peterborough, Toronto, and all major Ontario Cities - they are easily within reach providing options for those who prefer the big city amenities, as well as those who prefer the small-town easy-going pace. For more information about Lindsay and the surrounding area, please visit <a href="http://www.explorekawarthalakes.com">http://www.explorekawarthalakes.com</a>.

If you think you should be a part of our engineering, trade or sales team for the mission above, email your resume with cover letter, detailing why you should be working for TS Manufacturing, to:

Email: <u>Careers@TSman.com</u>